**This form is to be used to as an initial proposal for schemes to FSIP. Once approved at FSIP Programme Board, a detailed proposal will be required before authority is granted.**

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| --- | --- | --- | --- | --- | --- | --- |
| **1. PROPOSAL DETAILS** | | | | | | |
| **Project Name** |  | | | | | |
| **Owner / Lead** |  | **Customer** | |  | | |
| **Is a Funding Agreement needed?**  (Funding agreements should not be used if Network Rail have influence on the project scope and requirements) | |  | | |
| **Specific Location(s)** |  | | | **Estimated Total Cost (£)** | |  |
| **Which year is the project proposed to deliver?** |  | **Proposed delivery unit e.g. WDU, FOC etc** | |  | | |
| **2. PROJECT JUSTIFICATION (why is the proposal required?)** | | | | | | |
| **2.1. Project Objective: Summarise the proposal and the issue that is being solved.** | | | | | | |
|  | | | | | | |
| **2.2. Which of the Freight Safe priority areas does the proposal align with? Put “yes” against each applicable one, if it does not align with any of these, a justification must be provided.** | | | | | | |
| |  |  |  |  | | --- | --- | --- | --- | | Wagon Condition Programme (WCP) |  | Trespass and Security | YES | | Climate Change and Extreme Weather Risk Management |  | Terminal Ops. (incl. Safe Systems of Work) |  | | Freight Precursor Indicator Model (PIM) |  | Health and Wellbeing |  | | Workplace H&S Arrangements (e.g., LTIs) |  | Safety Critical Communications |  | | SPAD Reduction |  | Freight Derailment |  |   **Other (explanation required):** | | | | | | |
| **2.3. Benefits: Clearly define the benefits that will be delivered from the scheme. Identify and specify the success criteria and outcome sought by the scheme.** | | | | | | |
|  | | | | | | |
| **3. INITIAL CRITERIA ASSESSMENT** | | | | | | |
| **3.1. Does the scheme meet the investment criteria? (This section to be populated by scheme proposer).** | | | | | | |
| |  |  |  | | --- | --- | --- | | **FSIP Criteria** | **Yes/No** | **Comments (if required e.g. if “No”)** | | Proposal is a request from NR/FOC/3rd party? |  |  | | Is the proposal Maintenance BAU? |  |  | | Network Safety benefits are clear and will last for more than 12 months? |  |  | | Success criteria and outcome sought by scheme is specified? |  |  | | Proposal is for new/enhanced asset(s)? |  |  | | Proposal has initial RAM / Maintenance / Stakeholder support? |  |  | | Proposer agrees to comply with FSIP assurance process and drumbeat? |  |  |   \* BAU = business as usual. The proposal cannot be an activity that Maintenance should already be undertaking. | | | | | | |
| **4. ESTIMATE STAGE** | | | | | | |
| **4.1. Seed Funding: Do you require any seed funding to complete a full programme of works and milestone plan as per investment paper requirements?** | | | | | | |
|  | | | | | | |
| **4.2. Indicative Dates: Do you have an estimate of when the scheme would be complete? Do you have a date by which the scheme must be started?** | | | | | | |
|  | | | | | | |
| **4.3. Indicative Cost Breakdown:** | | | | | | |
|  | | | | | | |
| **5. OTHER** | | | | | | |
| **5.1. Is there anything else you would like to make the panel aware of?** | | | | | | |
|  | | | | | | |
| **6. SME Endorsement (Optional)** | | | | | | |
| **To be completed by the person reviewing this remit paper. A review of the scheme; does the proposal align to Freight Safe areas?** | | | | | | |
|  | | | | | | |
| **7. FSIP COMMENTS (To be completed by FSIP reviewer(s))** | | | | | | |
| **Is a peer review required for this proposal?**  ***(Please delete as appropriate)***  **Yes / No** | | | | | | |
| |  |  | | --- | --- | | Section | Comments | | 1 |  | | 2.1 |  | | 2.2 |  | | 2.3 |  | | 3.1 |  | | 3.2 |  | | 3.3 |  | | 4.1 |  | | 4.2 |  | | 4.3 |  | | 5 |  | | 6 |  | | | | | | | |
| **8. REMIT APPROVAL** | | | | | | |
| FSIP team will work with proposers to complete remit paper if required (email [FSIP@networkrail.co.uk](mailto:FSIP@networkrail.co.uk) to set up meeting).  Once completed, this form should be sent to [FSIP@networkrail.co.uk](mailto:FSIP@networkrail.co.uk) for review at FSIP Programme Board. | | | | | | |
| **Approval issued by *FSIP Programme Board*** | | | **Date** | |  | |